

**NORTHWESTERN REGIONAL AIRPORT COMMISSION
Cherry Capital Airport
MEETING NOTICE**

Joint Study Session with Leelanau County and Grand Traverse County

Date: October 13, 2020

Time: 2:00 p.m.

Consistent with Executive Order 2020-129 whereby the Governor authorized the temporary suspension of rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan and Executive Order 2020-110 whereby the Governor directed that any work that can be done remotely should be performed remotely, meetings of the NRAC or its committees will be held remotely when possible. The physical location of this study session will be both: Leelanau County Government Center 8527 E. Government Center Drive, Suttons Bay, MI 49682 and Grand Traverse County Governmental Center 400 Boardman Ave., Traverse City, MI 49684.

**Due to Coronavirus Outbreak and in the Interest of the Public Health, Safety and Welfare,
Meeting of the NRAC to be Held Remotely**

MEMBERS OF THE PUBLIC ARE INVITED TO WATCH A LIVE STREAMING OF THIS
MEETING AS FOLLOWS:

Computer, tablet or smartphone:

https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber

If you would like to provide comment during the meeting, you may attend one of the physical locations of the meeting or; watch the livestreamed video; and call in during one of the three (3) public comment portions on the agenda, to 231-256-8109. There will be no queue for the calls, and calls will be taken in the order they are received.

Members of the NRAC may be contacted by members of the public as follows to provide input or ask questions on any business that will come before the NRAC at this meeting:

Dan Ahrns	dan.ahrns@tvairport.com
Mike Coco	mike.coco@tvairport.com
Doug DeYoung	doug.deyoung@tvairport.com
Rob Hentschel	rob.hentschel@tvairport.com
Tom Kern	tom.kern@tvairport.com
Steve Plamondon	steve.plamondon@tvairport.com
Debra Rushton	debra.rushton@tvairport.com

In addition, you may submit any comments that you have prior to the close of the public hearing and meetings to the following address:

Northwestern Regional Airport Commission
727 Fly Don't Drive
Traverse City, MI 49686

Email: admin@tvairport.com

Any written public comments received by mail or email prior to the close of the meeting will be read into the record.

AGENDA

- A. Roll Call - Leelanau County
Grand Traverse County
Northwestern Regional Airport Commission
- B. Welcome Statements:
Welcome Statement by Chairman William Bunek – Leelanau County
Welcome Statement by Chairman Rob Hentschel – Grand Traverse County
Welcome Statement by Chairman Douglas DeYoung – Northwestern Regional Airport Commission
- C. Review and Approval of the Agenda and Rules of Order and Rules for Public Comment:

Leelanau County
Grand Traverse County
Northwestern Regional Airport Commission

Rules of Order – The purpose of this study session as requested by Leelanau and Grand Traverse Counties is to review a sample of Articles of Incorporation for a potential Airport Authority to govern the Cherry Capital Airport and/or to review a sample of an Operating Agreement for potential amendments to continue governance as an Airport Commission.

The physical location of this study session will be both: Leelanau County Government Center 8527 E. Government Center Drive, Suttons Bay, MI, 49682 and Grand Traverse County Governmental Center 400 Boardman Ave, Traverse City, MI 49684.

The Leelanau County and Northwestern Regional Airport Commission meetings will also be held remotely in the interest of public health and safety. Video technology will be utilized, which will allow the Commissioners to see and communicate with any other Commissioner in attendance and any member of the public or staff attending and shall allow any Commissioner, any member of the public, or staff attending to see the Commissioners and communicate with the Commissioners.

A live streaming of this meeting will be available for viewing via the following link –

https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber

A quorum of the Grand Traverse County Board of Commissioners will meet in the Commission Chambers of the Governmental Center located at 400 Boardman Ave, Traverse City, MI 49684.

The ability to jointly meet for this purpose is to make it easier to work together effectively and to help Commissioners as joint owners of the Cherry Capital Airport accomplish the goal of airport governance. All members have equal rights, privileges and obligations. Each Chairperson will ensure its members will be heard. The Chairmen for Leelanau County, Grand Traverse County and the Northwestern Regional Airport Commission will lead the meeting. During the appropriate time for discussion each member of their respective Commission will notify their respective Chairman if they would like to be heard. The respective Chairman will then call each member from their respective commissions requesting to be heard in an alternating fashion in the following order: Leelanau County; Grand Traverse County; Northwestern Regional Airport Commission.

D. Public Comment –

A live streaming of this meeting will be available for viewing via the following link –

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If you would like to provide comment during the meeting, you may attend one of the physical locations of the meeting or; watch the livestreamed video; and call in during one of the three (3) public comment portions on the agenda, to **231-256-8109**. There will be no queue for the calls, and calls will be taken in the order they are received.

Emailed comments are also welcomed prior to the meeting, and can be addressed to clerk@co.leelanau.mi.us or

[Dan Ahrns dan.ahrns@tvairport.com](mailto:dan.ahrns@tvairport.com)

[Mike Coco mike.coco@tvairport.com](mailto:mike.coco@tvairport.com)

[Doug DeYoung doug.deyoung@tvairport.com](mailto:doug.deyoung@tvairport.com)

[Rob Hentschel rob.hentschel@tvairport.com](mailto:rob.hentschel@tvairport.com)

[Tom Kern tom.kern@tvairport.com](mailto:tom.kern@tvairport.com)

[Steve Plamondon steve.plamondon@tvairport.com](mailto:steve.plamondon@tvairport.com)

[Debra Rushton debra.rushton@tvairport.com](mailto:debra.rushton@tvairport.com)

In addition, you may submit any comments that you have prior to the close of the meeting to the following address:

Northwestern Regional Airport Commission

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Traverse City, MI 49686

Email: admin@tvairport.com

Each Commission will conduct public comment per their bylaws or rules relating to public comment. A member of the public may choose to speak either during their respective county public comment period or during another public comment period, but shall not be permitted to speak more than one time per public comment agenda item. The first designated public comment shall be taken in the following order:

Leelanau County
Grand Traverse County
Northwestern Regional Airport Commission

E. New Business:

1. Study Session – Airport Governance Options
 - a. Overview – Douglas DeYoung, NRAC
 - b. Request by both Grand Traverse and Leelanau Counties to review a sample of Articles of Incorporation – Airport Authority and Review of potential Amended and Restated Operating Agreement - Airport Commission – Karrie Zeits, Airport Attorney - Sondee, Racine, and Doren, PLC
 - c. Discussion – Nate Alger, Grand Traverse County Administrator and Chet Janik, Leelanau County Administrator
 - d. Next Steps – Kevin Klein, Airport Director

F. Public Comment: See rules and procedure above.

Leelanau County
Grand Traverse County
Northwestern Regional Airport Commission

G. Commissioner Comment:

Leelanau County
Grand Traverse County

Northwestern Regional Airport Commission

H. Adjournment:

Leelanau County

Grand Traverse County

Northwestern Regional Airport Commission

The Northwestern Regional Airport Commission will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAC. Individuals with disabilities requiring auxiliary aids or services should contact the Northwestern Regional Airport Commission by emailing, writing or calling the following:

Northwestern Regional Airport Commission

Airport Administration Office

727 Fly Don't Drive

Traverse City, MI 49686

(231) 947-2250, option 0

Email: admin@tvcairport.com