

**NORTHWESTERN REGIONAL AIRPORT COMMISSION  
Cherry Capital Airport  
MEETING NOTICE**

**Regular Meeting  
Date: June 15, 2021  
Time: 3:00 p.m.**

**Due to Coronavirus Outbreak and in the Interest of the Public Health, Safety and Welfare,  
Meeting to be Held Remotely. There will be no physical location for this meeting.**

MEMBERS OF THE PUBLIC ARE INVITED TO REMOTELY ATTEND THE MEETING AS  
FOLLOWS:

Computer, tablet or smartphone: <https://global.gotomeeting.com/join/882510997>

Phone: 1 (646) 749-3122; access code: 882-510-997

\*\*In order to facilitate access to the remote meeting, the NRAC will reimburse any member of the public who is charged by their phone provider for calling into this meeting in the amount of the actual charge for the call upon presentation of a bill to the NRAC demonstrating an itemized charge for the call. This does not apply to members of the public who have unlimited calling plans through their phone provider. \*\*

Members of the NRAC may be contacted by members of the public as follows to provide input or ask questions on any business that will come before the NRAC at this meeting:

Mike Coco	<a href="mailto:mike.coco@tvairport.com">mike.coco@tvairport.com</a>
Doug DeYoung	<a href="mailto:doug.deyoung@tvairport.com">doug.deyoung@tvairport.com</a>
Rob Hentschel	<a href="mailto:rob.hentschel@tvairport.com">rob.hentschel@tvairport.com</a>
Tom Kern	<a href="mailto:tom.kern@tvairport.com">tom.kern@tvairport.com</a>
Steve Plamondon	<a href="mailto:steve.plamondon@tvairport.com">steve.plamondon@tvairport.com</a>
Dave Rapson	<a href="mailto:david.rapson@tvairport.com">david.rapson@tvairport.com</a>
Debra Rushton	<a href="mailto:debra.rushton@tvairport.com">debra.rushton@tvairport.com</a>

In addition, you may submit any comments that you have prior to the close of the public hearing and meetings to the following address:

Northwestern Regional Airport Commission  
727 Fly Don't Drive  
Traverse City, MI 49686  
Email: [admin@tvairport.com](mailto:admin@tvairport.com)

Any written public comments received by mail or email prior to the close of the meeting will be read into the record.

**AGENDA**

- A. Roll Call
- B. Review and Approval of the Agenda
- C. Public Comment on Items on the Agenda
- D. Reading and Approving Previous Meeting Minutes:
  - 1. Meeting minutes of regular meeting of May 25, 2021.

E. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive and file or approval) is approved by a single Commission action adopting the consent calendar.

- 1. Receive and File: None
- 2. Approvals:
  - a. The Watershed Center to install two groundwater wells on airport property.
  - b. Change Order No. 2 on passenger boarding bridge gate #6 project.
  - c. Gosling Czubak contract – environmental due diligence for transfer of property to airport authority.
  - d. General Aviation building office lease and Operating Agreement with Skyward Powered Paragliding, LLC
  - e. Declare taxiway light fixtures surplus.

F. Reading of Communications: None

G. Reports of Standing Committees:

- 1. Report of the Building and Grounds Committee meeting of June 9, 2021.

2. Report of the Finance Committee meeting of June 14, 2021.
- H. Reports of Special Committees: None
- I. Unfinished Business: None
- J. New Business: None
- K. Reports of Airport Director:
1. Review of Activities Report No. 06-21.
  2. Review of Operations Report.
  3. Review of Accounts Receivable Report.
  4. Review of Budget Report.
- L. General Public Comment
- M. Member Comment
- N. Adjournment

The Northwestern Regional Airport Commission will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAC. Individuals with disabilities requiring auxiliary aids or services should contact the Northwestern Regional Airport Commission by emailing, writing or calling the following:

Northwestern Regional Airport Commission  
Airport Administration Office  
727 Fly Don't Drive  
Traverse City, MI 49686  
(231) 947-2250, option 0  
Email: [admin@tvcairport.com](mailto:admin@tvcairport.com)