

NORTHWEST REGIONAL AIRPORT AUTHORITY  
CHERRY CAPITAL AIRPORT  
REGULAR MEETING  
**AGENDA**  
October 26, 2021  
4:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:
  - 1. Meeting minutes of regular meeting of September 21, 2021.

F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None
- 2. Approvals:
  - a. Resolution No. 2021-14 to accept the request to transfer lease assignment from Tulip City Air Services, Inc. to Avflight Traverse City Realty Corporation and terminate the fuel agreement for Tulip City Air Services, Inc.
  - b. Resolution No. 2021-15 to accept and approve the extension of the current lease with General Services Administration (GSA/TSA).
  - c. Resolution No. 2021-16 to review and approve the proposed scope and fee for the TVC ZEV grant application with C&S Companies.
  - d. Resolution No. 2021-17 to accept authorized signatories for new NRAA account at Independent Bank.
  - e. Resolution No. 2021-18 to adopt NRAC Minimum Standards for Aeronautical Activities as NRAA Minimum Standards for Aeronautical Activities.
  - f. Resolution No. 2021-19 to adopt NRAC Rates, Charges and Traffic Ordinance as NRAA Rates, Charges and Traffic Ordinance.

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g. Resolution No. 2021-20 to adopt NRAC Rules and Regulations as NRAA Rules and Regulations.

h. Resolution No. 2021-21 to adopt revised 2021 calendar.

G. Reading of Communications:

1. MDOT passenger statistics report.

2. Presentation of Annual Plan.

H. Reports of Standing Committees:

1. Report of the Finance Committee meeting of October 18, 2021.

2. Report of the Personnel Committee meeting of October 21, 2021.

3. Report of the Building and Grounds Committee meeting of October 22, 2021.

I. Reports of Special Committees: None

J. Unfinished Business: None

K. New Business:

1. Resolution No. 2021-22 to adopt Code of Ethics Policy (Memo No. 27-21).

L. Reports of Airport Director:

1. Review of Activities Report No. 08-21

2. Review of Operations Report.

3. Review of Accounts Receivable Report.

4. Review of Budget Report.

M. General Public Comment

N. Member Comment

O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority  
Airport Administration Office  
727 Fly Don't Drive  
Traverse City, MI 49686  
(231) 947-2250, option 0