

NORTHWEST REGIONAL AIRPORT AUTHORITY  
CHERRY CAPITAL AIRPORT  
REGULAR MEETING  
**AGENDA**  
December 14, 2021  
3:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:
  - 1. Meeting minutes of regular meeting of November 16, 2021.
  - 2. Meeting minutes of regular meeting – closed session of November 16, 2021.
- F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None
- 2. Approvals:
  - a. Resolution No. 2021 - 28 to accept and approve NRAA Procurement, Purchasing, and Contracting Policy for Operations.
  - b. Resolution No. 2021 – 34 to accept and approve NRAA Air Service Incentive Plan.
  - c. Resolution No. 2021 – 35 to accept and approve NRAA Special Events Policy.
  - d. Resolution No. 2021 – 36 to accept and approve Conflict of Interest Policy of the NRAA.
  - e. Resolution No. 2021 – 37 to declare 2017 Ford Explorer, 2005 Chevrolet Trailblazer and 1998 Dodge Caravan as surplus equipment.
  - f. Resolution No. 2021 – 38 to accept and approve CEO Performance Policy.

NRAA Regular Meeting Agenda

December 14, 2021

Page 2

G. Reading of Communications:

1. MDOT passenger statistics report.

H. Reports of Standing Committees:

1. Report of the Finance Committee meeting of November 22, 2021.
2. Report of the Building and Grounds Committee meeting of December 6, 2021.
3. Report of the Finance Committee meeting of December 6, 2021.

I. Reports of Special Committees: None

J. Unfinished Business: None

K. New Business:

1. Resolution No. 2021 – 39 accept and approve the Rates, Charges and Traffic Ordinance of the NRAA (Memo No. 31 – 21).
2. Resolution No. 2021 – 40 accept and approve the NRAA Resolution Establishing NRAA Zoning Board (Memo No. 32 – 21).

L. Reports of Chief Executive Officer:

1. Review of Activities Report No. 10-21.
2. Review of Operations Report.
3. Review of Accounts Receivable Report.
4. Review of Budget Report.

M. General Public Comment

N. Member Comment

O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority  
Airport Administration Office  
727 Fly Don't Drive  
Traverse City, MI 49686  
(231) 947-2250, option 0