



## APPLICATION FOR LAND USE PERMIT

### CHERRY CAPITAL AIRPORT

### NORTHWEST REGIONAL AIRPORT AUTHORITY (NRAA)

***An application is required for proposed development, construction, or alteration on the airport.***

#### ***Application Instructions***

1. Applicant shall review NRAA Zoning Ordinances found here: <https://tvairport.com/planning-and-zoning/>
  2. The following shall be submitted to the Zoning Administrator at the email addresses listed below:
    - a) A letter that outlines the proposed construction project;
    - b) A completed "Application for Land Use Permit" (NRAA Form);
  3. The Zoning Administrator will review the proposed work with the NRAA, and will provide notice on how the applicant is permitted to proceed within 30 business days of receipt of all required materials.
  4. If acceptable to the NRAA, the Zoning Administrator will issue a Land Use Permit identifying necessary submission requirements and fees to obtain a construction permit.
    - a) As required by Zoning Administrator, provide all information necessary for NRAA to submit FAA 7460-1;
      - All radio and television antennae, chimneys, stacks, gables, towers, flagpoles or other additions attached to structures or sites are considered part of the structure in determining overall height.
      - Light poles shall be identified separately.
      - Construction equipment shall be submitted separately.
    - b) FAA Airspace Determination; (FAA allows themselves up to 90 days to respond), is required prior to issuance of a construction permit
    - c) It is the applicant's responsibility to obtain any required local government approvals and/or permits and provide them to the Zoning Administrator.
    - d) The Zoning Administrator will either approve or deny the construction permit within 30 business days of receipt of all materials required by the Land Use permit. Applicant may be subject to additional requirements made by the FAA.
4. In the event of a land use or construction permit denial, the applicant shall have 30 days to appeal the decision of the Zoning Administrator to the Zoning Board of Appeals.

ZONING ADMINISTRATOR:

Bob Nelesen, P.E.  
NRAA Airport Engineer  
[bob.nelesen@tvairport.com](mailto:bob.nelesen@tvairport.com)

<b>LAND USE PERMIT APPLICATION</b>  <b>CHERRY CAPITAL AIRPORT</b>  <b>NORTHWEST REGIONAL AIRPORT AUTHORITY</b>	<b>Airport Land Use Permit Application No.:</b>  <hr/> <i>AIRPORT AUTHORITY USE ONLY</i>
<b>1. APPLICANT NAME OR ORGANIZATION:</b>  	<b>2. ADDRESS:</b>  
<b>3. APPLICANT REPRESENTATIVE:</b>  	<b>4. CONTACT INFORMATION:</b>  EMAIL: _____  PHONE: _____
<b>5. DESCRIPTION AND USE OF STRUCTURE (dimensions, type of construction, purpose, etc.):</b>  	
<b>6. LOCATION OF STRUCTURE:</b> Provide an attachment with the following information: a) latitude, longitude, site elevation, and top of structure elevation for proposed items, b) approximate distance from centerlines of Runway 10/28 and Runway 18/36 to nearest point of proposed items, c) if work includes landscaping include proposed vegetation types.	
<b>7. PROPOSED SCHEDULE:</b>  6a. Start: _____  6b. Complete: _____	<b>8. TYPE OF CONSTRUCTION:</b>  8a. ___ New Construction    8b. ___ Permanent ___ Alteration                      ___ Temporary
<b>9. REMARKS:</b>  	
<b>10. CERTIFICATION:</b> I hereby certify that all statements on this application are true and correct:  SIGNATURE: _____ DATE: _____  PRINTED NAME & TITLE: _____  EMAIL: _____ PHONE: _____	