

NORTHWEST REGIONAL AIRPORT AUTHORITY
CHERRY CAPITAL AIRPORT
REGULAR MEETING
AGENDA
January 30, 2024
3:00 P.M.

Mission Statement:

The Northwest Regional Airport Authority strives to be a major driver of economic growth in Northern Michigan, by providing world-class service to build prosperity.

Vision Statement:

The Cherry Capital Airport is to be the airport of choice for all residents and visitors of Northwest Michigan.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:

- 1. Meeting Minutes of the Regular Meeting of December 12, 2023.

- F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None.
 - 2. Approvals:
 - a. Resolution No. 2024-06 to approve Exclusive Listing Agreement Extension with Landmark Commercial Real Estate Services for South Airport Parcel Development.
 - b. Resolution No. 2024-07 to approve FAA Reimbursable Agreement #AJF-ON-AAC-23-AC-005988 Runway 10 ILS flight check change order.
 - c. Resolution No. 2024-08 to approve a service order with Otwell-Mawby for a hazardous materials assessment at the former rental car ready facility.

- d. Resolution No. 2024-09 to approve service order for Topline Electric for a terminal electrical switchgear coordination study.
- e. Resolution No. 2024-10 to approve a service order with C&S Consultants for Michigan Public Service Commission Grant Application Support.
- f. Resolution No. 2024-11 to approve amendments to NRAA Event Policy.
- g. Resolution No. 2024-12 to Introduce Ordinance Approving the Editing and Inclusion of Certain Ordinances as Part of the Northwest Regional Airport Authority Codified Rules, Regulations and Ordinances

G. Reading of Communications:

- 1. MDOT Passenger Statistics Report.
- 2. EGLE Closeout Letter.

H. Reports of Standing Committees: None

I. Reports of Special Committees: None.

J. Unfinished Business:

- 1. Resolution No. 2024-13 Introduce the amended NRAA Commercial Air Service Incentive Plan.
- 2. Resolution No. 2024-14 Introduce the amended Cargo Air Service Incentive Plan

K. New Business:

- 1. Resolution No. 2024-15 to approve Runway 10 ILS Change Order #1 with Rauhorn Electric.
- 2. Resolution No. 2024-16 to approve Runway 10 ILS incentive payment with Rauhorn Electric.
- 3. Resolution No. 2024-17 to approve contract with Mead & Hunt for Existing Terminal Lighting Rehabilitation.
- 4. Resolution No. 2024-18 to approve contract with Mead & Hunt for Existing Terminal HVAC Rehabilitation.
- 5. Resolution No. 2024-19 to approve Security System Upgrade with SecurAlarm for PBB Replacement Project Support.

6. Resolution No. 2024-20 to forward a Consent and Agreement to Use Airport Property to the National Cherry Festival and upon their acceptance authorize the Chair (or Vice-Chair in the Chair's absence) and Recording Secretary to execute the agreement, subject to approval as to substance by the CEO and as to form by General Counsel.
 7. Resolution No. 2024-21 to authorize the Executive Committee to approve an Amended and Restated Lease with or an Assignment of a Lease to Northland Aviation Cooperation to amend and restate or assign a ground lease dated May 29, 2018, between Northland Aviation, LLC, and the Northwest Regional Airport Authority, subject to approval as to substance by the Chief Executive Officer and as to form by General Counsel.
 8. Consideration of written, attorney-client communication regarding AFFF MDL (possible closed session).
- L. Reports of Chief Executive Officer:
1. Review of Activities Report No. 01-24
 2. Review of Operations Report.
 3. Review of Accounts Receivable Report.
 4. Review of Budget Report.
- M. General Public Comment
- N. Member Comment
- O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority
Airport Administration Office
727 Fly Don't Drive
Traverse City, MI 49686
(231) 947-2250, option 0