

NORTHWEST REGIONAL AIRPORT AUTHORITY  
CHERRY CAPITAL AIRPORT  
REGULAR MEETING  
**AGENDA**  
March 12, 2024  
3:00 P.M.

Mission Statement:

The Northwest Regional Airport Authority strives to be a major driver of economic growth in Northern Michigan,  
by providing world-class service to build prosperity.

Vision Statement:

The Cherry Capital Airport is to be the airport of choice for all residents and visitors of Northwest Michigan.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:
  - 1. Meeting Minutes of the Annual Meeting of January 30, 2024.
  - 2. Meeting Minutes of the Regular Meeting of January 30, 2024.
  - 3. Meeting Minutes of the Executive Committee Meeting of February 16, 2024.

F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None.
- 2. Approvals:
  - a. Resolution No. 2024-23 to approve TVC Runway 10 ILS Electronics Installation: Change Order #1 with Spohnheimer Consulting.
  - b. Resolution No. 2024-24 to approve Passenger Boarding Bridge Replacement: Change Order #1 with Hallmark Construction for Airline Gate Counter Modifications.
  - c. Resolution No. 2024-25 to approve Weather and Pavement Sensor System (RWS200) Upgrade with Vaisala.

- d. Resolution No. 2024-26 to approve Retainer Contract with Prein & Newhof for On-Call Engineering.
- e. Resolution No. 2024-27 to approve a Security System Upgrade: Passenger Boarding Bridge Replacement Project Support – Cameras with People Driven Technologies.
- f. Resolution No. 2024-28 to Enact Ordinance Approving the Editing and Inclusion of Certain Ordinances as Part of the Northwest Regional Airport Authority Codified Rules, Regulations and Ordinances.
- g. Resolution No. 2024-29 to approve Runway 10 ILS: Change Order #1- As-built Item Balancing – Dollar Amount Correction.
- h. Resolution No. 2024-30 to approve Runway 10 ILS: Change Order #2 - Incentive Payment – Dollar Amount Correction

G. Reading of Communications:

1. MDOT Passenger Statistics Report. MDOT has not yet released data for 2024.
2. 2024 Committee Assignments.
3. Notice of Intent to Award – 2024 Air Service Revitalization Program.

H. Reports of Standing Committees: None

I. Reports of Special Committees: None.

J. Unfinished Business:

1. Resolution No. 2024-31 Hearing on the amended NRAA Commercial Air Service Incentive Plan.
2. Resolution No. 2024-32 Hearing on the amended NRAA Cargo Air Service Incentive Plan
3. Resolution No. 2024-33 National Cherry Festival Airshow Agreement.

K. New Business:

1. Resolution No. 2024-34 to approve Fire Panel Communications System Update with Johnson Controls Inc (JCI).
2. Resolution No. 2024-35 to approve Engagement Letter with Warner Norcross & Judd (WDJ).
3. Resolution No. 2024-36 to approve expenditure for Bag Make-Up Carousel Repair with Unified Supply.

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4. Resolution No. 2024-37 to approve additional expenditures associated with Network Development & Upgrade.
5. Resolution No. 2024-38 to approve amendment of Delta 2, LLC Airport Access Agreement to Change Billing Cycle.
6. Resolution No. 2024-39 to approve a Utility License Agreement with Charter Communications.

L. Reports of Chief Executive Officer:

1. Review of Activities Report No. 03-24
2. Review of Operations Report.
3. Review of Accounts Receivable Report.
4. Review of Budget Report.

M. General Public Comment

N. Member Comment

O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority  
Airport Administration Office  
727 Fly Don't Drive  
Traverse City, MI 49686  
(231) 947-2250, option 0