

NORTHWEST REGIONAL AIRPORT AUTHORITY
CHERRY CAPITAL AIRPORT
REGULAR MEETING

AGENDA

May 23, 2024

3:00 P.M.

Location: Avflight Hangar, 1150 Airport Access Rd. Traverse City, MI 49686

Mission Statement:

The Northwest Regional Airport Authority strives to be a major driver of economic growth in Northern Michigan, by providing world-class service to build prosperity.

Vision Statement:

The Cherry Capital Airport is to be the airport of choice for all residents and visitors of Northwest Michigan.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:
 - 1. Meeting Minutes of the Special Meeting of April 15, 2024.
 - 2. Meeting Minutes of the Regular Meeting of April 23, 2024.
- F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None.
- 2. Approvals:
 - a. Resolution No. 2024-50 to approve MERS Customized Definition of Compensation Addendum and MERS Defined Benefit Plan Adoption Agreement for MERS Defined Benefit (DB) Plan.
 - b. Resolution No. 2024-51 to approve Chiller Maintenance Services Contract with Johnson Controls Inc.
 - c. Resolution No. 2024-52 to re-instate Fire Department ID number (FDID) for the Cherry Capital Airport.

d. Meeting Minutes of the Zoning Board Meeting of April 18, 2024.

G. Reading of Communications:

1. MDOT Passenger Statistics Report.
2. Presentation by Avflight.
3. United Airlines Safety Award.

H. Reports of Standing Committees: None

I. Reports of Special Committees: None.

J. Unfinished Business: None.

K. New Business:

1. Resolution No. 2024-53 Application by Versa LLC for a Special Land Use Permit application to develop a Logistics and Technology Park on airport-owned land along and East of Judson Steet.
2. Resolution No. 2024-54 to approve a new 20-year term Airport Ground Lease with Denton Farms, LLC, with consent to sublease with Giving Wings Aviation, LLC for aircraft storage.
3. Resolution No. 2024-55 to approve a Terminal Building Expansion 30% Design contract with Mead & Hunt.
4. Resolution No. 2024-56 to approve a Terminal Apron Expansion 30% Design contract with Mead & Hunt.
5. Resolution No. 2024-57 to approve Security Camera Installation with Allied Universal.
6. Resolution No. 2024-58 Resolution of Support for a Collaborative Agreement for Repair of Townline Road.

L. Reports of Chief Executive Officer:

1. Review of Activities Report No. 05-24
2. Review of Operations Report.
2. Review of Accounts Receivable Report.
3. Review of Budget Report.

NRAA Regular Meeting Agenda

May 23, 2024

Page 3

M. General Public Comment

N. Member Comment

O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority
Airport Administration Office
727 Fly Don't Drive
Traverse City, MI 49686
(231) 947-2250, option 0