

NORTHWEST REGIONAL AIRPORT AUTHORITY  
CHERRY CAPITAL AIRPORT  
REGULAR MEETING  
**AGENDA**  
October 29, 2024  
3:00 P.M.

Mission Statement:

The Northwest Regional Airport Authority strives to be a major driver of economic growth in Northern Michigan, by providing world-class service to build prosperity.

Vision Statement:

The Cherry Capital Airport is to be the airport of choice for all residents and visitors of Northwest Michigan.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:

- 1. Meeting Minutes of the Regular Meeting of September 24, 2024.
- 2. Meeting Minutes of the Special Meeting of October 14, 2024.

- F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None.
- 2. Approvals:
  - a. Resolution No. 2024-88 to Assign Airport Ground Lease from Duane Kalember to Duane Kalember and Martha Rose 'Cookie' Kalember.
  - b. Resolution No. 2024-89 to approve Exclusive Listing Agreement Extension with Landmark Commercial Real Estate Services for South Airport Parcel Development.

- G. Reading of Communications:

- 1. MDOT Passenger Statistics Report.
- 2. Air Service Update, Jeff Hartz from Mead&Hunt
- 3. Annual Report, Mark Bishop.

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H. Reports of Standing Committees:

1. Meeting Minutes of the Finance Committee Meeting of September 27, 2024.
2. Meeting Minutes of the Executive Committee Meeting of October 22, 2024.

I. Reports of Special Committees: None.

J. Unfinished Business: None.

K. New Business:

1. Resolution No. 2024-90 to Authorize Executive Committee to approve Engagement of Owner's Representative for CMAR Engagement.

L. Reports of Chief Executive Officer:

1. Review of Activities Report No. 10-24
2. Review of Operations Report.
3. Review of Accounts Receivable Report.
4. Review of Budget Report.

M. General Public Comment

N. Member Comment

O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority  
Airport Administration Office  
727 Fly Don't Drive  
Traverse City, MI 49686  
(231) 947-2250, option 0